

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

### for the period 3 April 2015 to 31 July 2015

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

Decisions made by the Cabinet are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the Cabinet will meet and take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be considered by the Cabinet can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter on listed or that a report should be considered in public, please email Democratic Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr Pavey (Deputy Leader)

Cllr Hirani (Adults, Health and Well-being)

Cllr Moher (Children and Young People)

Cllr Mashari (Employment and Skills)

Cllr Crane (Environment)

Cllr McLennan (Regeneration and Housing)

Cllr Denselow (Stronger Communities)

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Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>April</b>				
<b>Procurement of ICT Datacentre equipment</b> To agree the award of a contract for the provision of ICT Datacentre equipment.	Cabinet	Chief Finance Officer	14 Apr 2015	Head of IT Service Transitions Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk
<b>Mental Health Improvement Phase 2 - operating model</b> To approve proposals for a mental health operating model and joint commissioning intentions and to be updated on the progress of the Mental Health Improvement Project being delivered with NHS Brent CCG and Central and North West London NHS Foundation Trust.  <b>KEY</b>	Cabinet	Strategic Director, Adult Social Services	1 Jun 2015	Policy and Performance Tel: 020 8937 1609 andrew.davies@brent.gov.uk
<b>Safeguarding Adults – Local Authority Care Act responsibilities</b> To note the new legal responsibilities for the Council in relation to Safeguarding Act, particularly in relation to the multi-agency Safeguarding Adults Board, the changes in place and the need to recognise these in the Constitution.  <b>KEY</b>	Cabinet	Strategic Director, Adult Social Services	14 Apr 2015	Strategic Director, Adults Tel: 020 8937 5937 phil.porter@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Care and Support Services</b> To approve an exemption to the Council's Contract Standing Orders in respect of seeking three quotes for a Care and Support Services contract and delegate the power to award the contract to the Strategic Director of Adult Social Services.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Adult Social Services	14 Apr 2015	Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<p><b>Community School Admission Arrangements for 2016/17</b> To agree arrangements on proposed Admission Arrangements for Community Schools for 2016/17 following consultation.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Children and Young People	14 Apr 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk
<p><b>Contracts with Academy Schools and Independent Special School for Special Educational and Alternative Education Provision</b> To agree to contractual arrangements with academies and independent schools for special education and alternative provision.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Children and Young People	14 Apr 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Process for the appointment of local authority governors</b> To approve a new process for the appointment of local authority governors on school governing bodies following legislative changes.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Children and Young People	14 Apr 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk
<p><b>School Crossing Patrols</b> To approve recommendations on the future of the Council's School Crossing Patrol Service and measures to maintain safety for child pedestrians at SCP locations.</p> <p><b>KEY</b></p>	Cabinet	Chief Operating Officer	14 Apr 2015	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p><b>Delegated Authority for Public Space Protection Orders</b> To allow the council to make use of the powers in the Anti Social Behaviour Crime and Policing Act 2014.</p> <p><b>KEY</b></p>	Cabinet	Chief Operating Officer	14 Apr 2015	Community Safety and Emergency Planning Tel: 020 8937 3301 chis.williams@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Street Lighting: Energy and Carbon Saving Proposals</b> To approve proposals to reduce energy consumption and carbon emissions from street lighting through the installation of LED lighting and associated systems; and authorise the joint invite of tenders with PFI Partners for the supply and installation of lighting technologies, as required by Contract Standing Orders 85, 88 and 89.</p> <p><b>KEY</b></p>	Cabinet	Chief Operating Officer	14 Apr 2015	Parking and Lighting gavin.f.moore@brent.gov.uk
<p><b>Arboricultural Services Contract</b> To approve recommendations on the future of the Council's Arboricultural Services contract from 1 April 2016; taking account of the requirements of Contract Standing Orders 85, 88 and 89.</p> <p><b>KEY</b></p>	Cabinet	Chief Operating Officer	14 Apr 2015	Parking and Lighting gavin.f.moore@brent.gov.uk
<p><b>New Homes Bonus Top-Slice</b> To approve the approve procurement process for the number of employment, enterprise and regeneration projects to be commissioned following successful award of NHB top-slice money the decision.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Growth	14 Apr 2015	Civic Centre Programme Tel: 020 8937 1764 aktar.choudhury@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>South Kilburn Regeneration Programme - The Peel Site</b>  This report seeks the Cabinet's approval to award a contract for the full architectural design team for the comprehensive redevelopment of Peel Precinct, 97 to 112 Carlton House and 8 to 14 Neville Close (together defined as 'the Peel Site')</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Growth	14 Apr 2015	Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk
<p><b>Employment, Skills and Enterprise Strategy</b>  To approve the borough's five year Employment, Skills and Enterprise Strategy.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Growth	14 Apr 2015	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<b>June</b>				
<p><b>Corporate Plan 2015 - 2016</b>  To agree the council's Corporate Plan 2015 – 2016.</p> <p><b>KEY</b></p>	Cabinet	Chief Executive	1 Jun 2015	Head of Policy and Scrutiny Tel: 020 8937 1045 cathy.tyson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Joint ICT work with London Borough of Lewisham</b> To agree working with London Borough of Lewisham to establish a joint ICT service by April 2016.</p>	Cabinet	Chief Finance Officer	1 Jun 2015	Head of IT Service Transitions Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk
<p><b>Joint Procurement of Legal Counsel (Barristers' Services)</b> To authorise Brent to use another Local Authority's Standing Orders for a joint procurement of Barristers' Services</p>	Cabinet	Chief Legal Officer	1 Jun 2015	Chief Legal Officer fiona.alderman@brent.gov.uk
<p><b>School Expansion Programme - The Stonebridge Primary School and Malorees Infants and Junior Schools</b> To determine the proposals to expand The Stonebridge Primary School and Malorees Infants and Junior Schools following the statutory consultation processes in respect of each proposal.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Children and Young People	1 Jun 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Strategic Property Plan 2015-19 including Proposals in respect of Community Asset Transfer Process</b></p> <p>To approve the Strategic Property Plan 2015-19 and the Community Asset Transfer Principles and the high level decision tree.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Growth	1 Jun 2015	Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk
<p><b>Prevent Strategy</b></p> <p>To agree the council's governance structure for the oversight and delivery of the Home Office Prevent Strategy and consider the impact on the council of the statutory changes in the Counter Terrorism and Security Act 2015.</p> <p><b>KEY</b></p>	Cabinet	Chief Operating Officer	1 Jun 2015	Community Safety and Emergency Planning Tel: 020 8937 3301 chis.williams@brent.gov.uk
<b>July</b>				
<b>August</b>				
<b>September</b>				
<b>October</b>				
<b>November</b>				